Metropolitan Cathedral and Basilica of St Chad

Booking Form for School Visits – Academic Year 2021-2022

School Name:	
School Contact:	**Group Leader's Name:**
Address:	
Contact Number:	
Email (Please print):	
Year Group: **Number of Pupils:**	**Number of Supporting Adults:**
Date pupils are making their Confirmation:	**What % of your group are Catholic?**
What do you consider to be the key focus of your visit?	
Preferred date of visit (Please suggest 3 [non-consecutive dates] in order of preference: #1 #2 #3	
Arrival time (Advise 09.45am):	**Planned departure time:**
Will you be attending Mass at 12.15pm? Yes/No* (If attending Mass please consider experienced altar servers and children for the offertory & provide details on arrival)	
Will you return to the Crypt after Mass for your packed lunch? Yes/No*	
Would you like the Piety Gift Shop set up for the pupils? Yes/No* (If a volunteer is not available to run the shop, the Group Leader/supporting adults are invited to facilitate.	
Does any special provision need to be made for any of your group? Yes/No* **If Yes, please give detail:**	

Charge: Minimum £90.00 for group of up to 30 children. £3.00 per child for groups of 31 or more.

Making Payment: You can send payment with your booking form or bring a cheque on the day of your visit. Please quote your booking reference on the reverse side of the cheque (you will find a booking reference on the confirmation email). Cheques payable to 'St. Chad's Cathedral'.

BACS payments should be made payable to:
Bank Name: NatWest
Bank Address: 1 St. Philip's Place, Birmingham
Account Name: RCA Birmingham St Chad's Cathedral
Account Number: 78189527
Sort Code: 60-02-35
Please include your reference (booking date) or Invoice Number if paying by BACS

Please return the completed booking form to:
Educational Visits Coordinator, Cathedral House, St Chad's Queensway, Birmingham, B4 6EU
Email to: karla.lowes@rcaob.org.uk

*Delete as appropriate