



Metropolitan Cathedral and Basilica of St Chad

Booking Form for School Visits – Academic Year 2024-2025

School Name:		
School Contact:	Group Leader's Name:	
Address:		
Contact Number:		
Email (Please print):	Email Address where <u>Invoice</u> to be sent to:	
Year Group:	Number of Pupils:	Number of Supporting Adults:
Date pupils are making their Confirmation:	What % of your group are Catholic?	
How will you be travelling to the Cathedral?		
What do you consider to be the key focus of your visit?		
Preferred date of visit (Please suggest 3 [non-consecutive dates] in order of preference:		
#1	#2	#3
Arrival time (Advise 09.45am):	Planned departure time:	
Will you be attending Mass at 12.15pm? Yes/No* (If attending Mass please consider experienced altar servers and children for the offertory & provide details on arrival)		
Will you return to the Crypt after Mass for your packed lunch? Yes/No*		
Would you like the Piety Gift Shop set up for the pupils? Yes/No* (If a volunteer is not available to run the shop, the Group Leader/supporting adults are invited to facilitate.		
Does any special provision need to be made for any of your group? Yes/No* If Yes, please give detail:		
Charge: Minimum £90.00 for group of up to 30 children. £3.00 per child for groups of 31 or more.		
Making Payment: You can send payment with your booking form or bring a cheque on the day of your visit. Please quote your booking reference on the reverse side of the cheque (you will find a booking reference on the confirmation email). Cheques payable to 'St. Chad's Cathedral'. BACS payments should be made payable to: Bank Name: NatWest Bank Address: 1 St. Philip's Place, Birmingham Account Name: RCA Birmingham St Chad's Cathedral Account Number: 78189527 Sort Code: 60-02-35 Please include your reference (booking date) or Invoice Number if paying by BACS		

Please return the completed booking form to:

Educational Visits Coordinator, Cathedral House, St Chad's Queensway, Birmingham, B4 6EU

Email to: karla.lowes@rcaob.org.uk

*Delete as appropriate